

The menu that pops up offers the following options.

Check All	Ctrl+A
Uncheck All	Ctrl+Shift+A
Check Selected	Ctrl+I
Uncheck Selected	Ctrl+Shift+I
Rotate Left	Ctrl+Left Arrow Key
Rotate Right	Ctrl+Right Arrow Key

You can use the Shift+SLC at the top of a group of images and holding down the Shift key, SLC at the bottom of the group. This allows you to select a consecutive block of files. Alternately, you can use the Ctrl+SLC to select a group of individual files that aren't right next to each other. Then RC (on the selection) for the menu and SLC on Uncheck Selected if you don't want to import the one's you selected/highlighted.

- Use the slide at the lower right to view smaller or larger thumbnails.
- Get photos from allows you to choose another source.
- **IMPORTANT:** this where you choose where your files are saved. Adobe creates a sub-folder in My Documents/My Pictures. If you prefer to have PSE3 save your imported files in another location SLC on Browse... Choose to create a sub-folder by the date of import or with a name.
- If you're importing from a camera, you can choose to rename your images so you don't have to figure out what the file name-numbers mean.

When your images have been imported, a window may open if there are any images not successfully saved. You will also be given the opportunity to delete the files from the source – camera or thumb drive. **BE SURE OF WHAT YOU WANT TO DO.** If you are not ready to delete the image files from the SOURCE, click NO.

The Organizer

A terrific and powerful image management tool, You can work with the images just imported or use the Back to All Photos button to view all images in your catalog.

A few setup tips.

I like to use the Properties window so I can easily see the name, file size and other information about each image. SLC on Window/Dock Properties in Organize Bin to set this. It will dock underneath the TAGs section on the right.

I prefer to view the catalog by Folder Location. In the lower left corner, you should see a text box "Date (Newest First)". SLC on the down arrow to choose Date-Newest First; Date-Oldest First; Import Batch (to view the files you just imported) or Folder Location. SLC on Edit/Preferences/General to open the Preferences window. You can fine tune your program to work the way you want to.

You can create more than one Catalog. A single one is easiest. However, if you have multiple users on your computer you may wish to use multiple Catalogs. To create a new catalog SLC on File/Catalog to open a dialog box to manage Catalogs. Your default to save all catalogs is in c:\Documents and Settings\All Users\Application Data\Adobe\Catalogs

This setup allows access to this catalog information from any user log in. The default catalog file name is My Catalog.psa. (Note: If you do not see the .psa in the file name, your “view file extensions” is turned off. Let me know and I’ll describe the process to turn on “view file extensions”.)

Now, not only does Adobe Photoshop Downloader catalog the files, it will also copy/import those files to your hard drive. You have to determine where these files will go. Once again, Adobe has created a folder during installation. It is located in My Pictures folder in the My Documents folder. The subfolder is called Adobe and includes subfolders: Photos from Removable Media, Digital Camera Photos; Other Photos; & Outgoing E-mail Attachments.

Powerful Tools

Along the bottom of the Organizer next to your choice of sort modes you can Hide/Show Details, Rotate an image 90° right or left, Show/Hide Properties, start a Photo Review. Below this bar is the Status Bar which will give you information and allow you to view Adobe Notifications.

Take the time to familiarize yourself with the Menu bar. It’s your connection to all things PSE3. There are a few items on the button bar for quick access. A back & forward button; camera icon for importing files; printer icon for using your printer or ordering prints via Adobe Photoshop Services through Kodak Easy Share. share icon for access to e-mail; share online; e-mail to a mobile phone, send to a handheld, or publish to a TiVo DVR. Each of these require further setup. Then there are Undo/Redo buttons and the Create & Edit buttons. On the right side of this bar are the Photo Browser/Date View buttons. The Date View is a calendar.

Among the other functions are Tags, Burn/Backup, Photo Review, Photo Compare, and Stacking and Collections.

Once again, RC in the image area and an extensive menu opens for access to many important functions. I really like Photo Compare and Stacking. Ctrl+SLC on a set of images that are similar. SLC on View/Photo Compare (F12). Photo Review is another quick way to nicely preview all your images (F11)

Pick a group of images that go together and you can Stack them so make take up less space on the organizer.

I find the Tags very helpful. I create a New Tag in the category I want and when I need to work with a specific group of images I can just click on the tag view and see just that group. You can select all image files within a folder by clicking on the folder line (above each group of images within that folder)

A Collection is a container you put photos into. You can drag and drop photos in a Collection into a custom order. A number appears for each photo indicating its position in the order. Unlike tags, you can customize the order in which photos in a Collection appears. This could be used to presort a slide show.

Three Edit Modes

Once you get your photos where you want them, tagged, collected, notated, captioned, stacked, etc., you may need to edit an image. PSE3 offers three ways to manipulate your images. In Organizer, select the image or images you want to edit, SLC on Edit and choose which edit mode you want.

The Auto Fix window will allow you to crop and offers a selection of presets or allows you to define your own size. General Editing allows for Auto Smart Fix, Auto Levels, Auto Contrast, Auto Sharpen. You can easily reset the image if these adjustments don't suit you.

Quick Fix gives you a little more control over the changes you can make. You can adjust the amount of the Smart Fix, Levels, Contrast, Color and Sharpening. You can zoom in and out, crop, and use the red-eye removal tool if needed.

Standard Edit (Ctrl+I) gives you all the power of editing in PSE3. There are a few items of note:

The toolbar has been reduced to one column. Get to know your tool bar. PSE3 has a redesigned the tool bar. A good view of this is available at

<http://arraich.com/elements/ref2/aatoolbarV3.htm>.

This is a terrific website for anyone interested in learning more about Adobe Photoshop Ver 7, Elements 2 or 3 and more. Take the time to visit Jay's site.

New tools include the Healing Brush, Cookie Cutter shapes, many automatic correction tools, support for digital camera raw data files. The Red Eye Reduction too has been improved also.

The Tool Options bar is available along the top of the workspace.

If you need to work on more than one image, the Photo Bin (at the bottom of the workspace) can be opened for easier access.

The Palette well has been rearranged into a panel along the right side which can easily be customized to the way you work.

The Standard Edit mode allows easy access back to the organizer or you can access image files through the File Browser. When an image is being edited, the Organizer will show you "Edit in Progress" and have a bar & lock across the image.

Take the time, again, to familiarize yourself with the menu items. Pick a photo and play around with it. This is the best way to learn how to use the program. Remember to save the image you're working on as another name.

One of the most important functions is the ability to RESIZE your images. Whether you need to save the image in print quality or reduce the size of the file to send it in an e-mail or change the

resolution, SLC on Image/Resize. Note the Pixel Dimensions of the image (especially digital camera files. (9.00M means a 9 megabyte file) A too large file will not go over the internet easily.

The ability to Enhance the image uses Automatic settings or allows you to adjust as you like manually. You can SLC on Enhance/Adjust Lighting/Levels (Ctrl+L) to access one of the most powerful manual adjustments in PSE3. Levels opens a dialog box which allows you to “slide” the markers for highlights, midtones and shadows until you get the brightness and contrast as you like. This is more powerful than using just the Brightness or Contrast or even the Shadows and Highlights but you may like how those functions work.

Creations

Well, you’ve taken all these pictures, organized them, edited them, fixed them just so. Now what can you do. PSE3 has included some fun and interesting tools to create a slide show. To view a slide show (which will download and open in Windows Media Player) follow this link <http://jolyn.org> and click on Hacienda Slide Show.

You can create a VCD with a Menu (to play a slide show on a TV’s DVD player), create photo album pages, create a greeting card, a postcard, a wall calendar, or a web photo gallery. To view an example of a web gallery follow the link <http://jolyn.org> and click on Hacienda Gallery.

Most tools allow you to save as a .pdf file to share over the web, print your own copy of the card, or share with friends and family via e-mail.

After Thoughts

This is a terrific product to get a handle on the images you have in and out of your computer. There are many good programs to use. You may not need the power that Photoshop Elements 3.0 offers. You may need more options. Regardless, this is a fun, interesting way to organize and edit and share you photos. I hope you have as much fun with it as I have.

If you are using PSE 2.0 and also have Photoshop Album, you may not need to purchase this new version. Yes, you’ll miss a few tools, but 2.0 is still a strong program and the separate program Album has been integrated in Version 3.0.

The last PhotoShop Elements SIG will be held next Tuesday, May 24, at 4:00pm in the Resource Center. No SIGs during the summer, but will be back in the fall. During the summer, I’ll be at the Center on Tuesday afternoons for your questions.

In the fall we will hold a workshop that focuses more on the editing mode and creation mode of Adobe’s Photoshop Elements 3.0. . . ;-} jolyn